



Northstead Community Primary School

Seek to Learn



School Information and Expectations 2024-2025

Northstead Community Primary School

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Governing Body



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Welcome,

On behalf of the Governing Board, I am delighted to welcome you to Northstead Community Primary School.

As you read through our Prospectus and visit us, you will develop a genuine feel for the school and its values.

Northstead has been the school of choice for generations of families in our local community. We are a fully inclusive; three form entry primary school for children from 4 to 11 years of age. Northstead is a large school, with capacity for 620 pupils. However, I can assure you that your child will be treated as the individual they are in our close-knit school community.

We are looking forward to ensuring your child has access to a broad, balanced and exciting curriculum that supports them to be “the best that they can be”.

Together we will help them to develop the skills necessary on their journey to becoming independent, responsible and caring adults. Safeguarding our pupils is of the utmost importance. All children at Northstead are entitled to feel safe and secure. Therefore, we deliver appropriate training to all our staff, ensure that professional visitors have had the required training and volunteers follow our internal policies.

We are extremely proud of our school. You have our promise that we are committed to working with all stakeholders to make sure that during your child's time with us they will be happy and successful.

Jackie Laybourn

Chair of the Governing Body





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Welcome,
As the Headteacher of Northstead Community Primary School it is my purpose and role to ensure that our students and staff learn in a safe, happy, vibrant and nurturing environment. I hold a passionate and strong belief that education has the power to enhance every person's life but also that every person has the right to receive the best education possible. I am dedicated to providing opportunities both in and out of the classroom for our students to experience, which enable them to achieve high academic standards and become positive, responsible and respectful members of our community.

My ambition for the school is developed through our own core values of Community, Opportunity, Responsibility and Excellence. All of which are underpinned by our nurturing, caring and supportive environment, which is designed to ensure children succeed and are the best that they can be.

Community - Our staff and governors work tirelessly to ensure we provide the best possible education for every child who attends our school. We are a community of learners (parents and carers too) who need to work together to ensure every child is given the best possible start in life and are given invaluable support in all that they do to ensure they leave our school knowing how to be responsible, resilient and respectful learners ready to make a positive difference to the world they live in.

Opportunities - We are very proud of the opportunities we provide our children to learn beyond the National Curriculum. These activities enable our children to learn both within and beyond the classroom to enhance their knowledge, broaden their horizons and develop skills they never knew they had!

Responsibility - Our aim is to produce children who are responsible for their environment, for each other, for themselves and for their own academic and personal progress. Children who take responsibility for decisions they make and lead the way forward in the community.

Excellence - We endeavour to foster a belief that all children and staff can achieve excellence in anything they put their mind to and to have high aspirations for themselves and each other. Through the excellent teaching in our classrooms and our strong pastoral support system, we believe every child will be well guided through their time at Northstead and will aim for excellence through the responsible choices they make about their education.

I look forward to welcoming you to our community of learners at Northstead and working alongside you, your child, your family and my staff to ensure your child's time here at Northstead is full of opportunities, challenges, experiences and memories that enable them to make the best start to their education.

Mr Shaun Hopper
Headteacher



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Admissions Policy

Northstead School has an Admissions Policy in line with the policy of the NYCC Education Authority. All admissions to the school are decided by the Education Office. A preference form must be completed and is available online at the North Yorkshire Website, contact information below.

Education for the Scarborough, Ryedale and Whitby area is administered from NYCC Admissions Team, NYC County Hall, Northallerton, DL7 8AD (03001312131)

There are three terms in the school year:

Autumn Term	-	September to Christmas
Spring Term	-	New Year to Easter
Summer Term	-	Easter to the summer holidays

Please note that with such a significant number of new Early Years Foundation Stage starters, that all new admissions entering in September will be phased in. We will provide you with details as soon as we can.



Picture: Our 80th birthday celebration day



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Our Mission

To be the best that we can be.

Our Ethos

The Northstead Community of staff, governors, pupils and their families are committed to providing a nurturing and inspiring environment where everyone is safe, respected, supported and challenged.

Our Aims

We expect staff, children and parents/carers to;

- Treat everyone with respect,
- Build strong partnerships with each other,
- Provide a welcoming, safe and stimulating school,
- Recognise and celebrate success in all aspects of school life,
- Develop individuals socially, emotionally, mentally and physically,
- Foster a caring attitude towards our world,
- Encourage and celebrate creativity,
- Create a school community where everyone is happy, resilient, self-confident and encouraged to be,

'The best that they can be'



We are motivated to be the best that we can be in everything that we do. We embrace new opportunities and challenge ourselves. We see mistakes as an essential part of learning. We are ambitious. When things get hard, we do not give up. We show a high level of resilience and Northstead grit. We are proud of all our achievements and enjoy celebrating 'the best we can be.'



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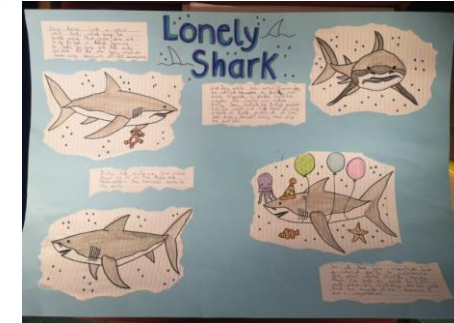
Curriculum Information

All pupils follow a course of study, which is designed to enhance the requirements of the National Curriculum.

They enter school following the Early Years Foundation Stage Curriculum in Early Years. This focuses on children learning through play and is based on seven areas of learning, including Communication and Language, Physical Development, Personal, Social and Emotional Development, Literacy, Mathematics, Understanding the world, Expressive arts and design.

Learning will take place both inside and outside the classroom.

In Year 1, pupils move on to the National Curriculum, which all primary school children must study. The National Curriculum comprises of English, Mathematics, Science, History, Geography, Design & Technology, Music, Art & Design, Physical Education, Languages (from Year 3) and Computing. Religious Education (NYCC locally agreed syllabus), Personal, Social, Health & Citizenship Education and Mental Health are also taught in school. Children also follow a Relationships education programme.



Rocketing forward, the first gladiator drove his sword at his enemy. Rapidly, the second gladiator swiveled away from the lengthy blade, which barely missed him. His daring disco continued until the first gladiator overpowered his enemy and raised his sword in victory.



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Assembly and Religious Education

Children attend a variety of assemblies every week which focus on how to uphold the values and expectations we have in school and how to ensure they contribute to life positively in modern Britain. Assemblies occasionally have religious content related to our values and expectations in school. These are sometimes led by visiting speakers.

The school is not affiliated to any particular religious denomination.

The teachers currently make use of the agreed syllabus of R.E. for North Yorkshire Council.

Learning about the different religions around us is an important part of learning about the world around us to enable us all to understand the similarities and differences we all have and to uphold the fundamental British Values of tolerance and mutual respect. We aim to educate children about Religion to enable them to treat each other equally and fairly in British society.

Parents/carers have the right to withdraw their child from religious education should they wish to, however we do stress that a discussion with the Headteacher or Deputy Headteacher takes place before this decision is taken.

Assembly timetable (weekly)

Monday - Achievement and Expectations Assembly

Wednesday - PSHE Assembly



We belong to our class community, our school community and our family community.

Together, we make the Northstead community.

We want to be responsible citizens who appreciate and care for the community we live in.

We celebrate the differences we have and understand that everyone has different values and beliefs. We know that together as a community we can make a real difference to every individual.



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Assessment Information

Similar to other schools throughout the country, our children are assessed on their performance in the National Curriculum

Year 1 - Phonics screening check (June)

Year 4 - Multiplication Tables Check (June)

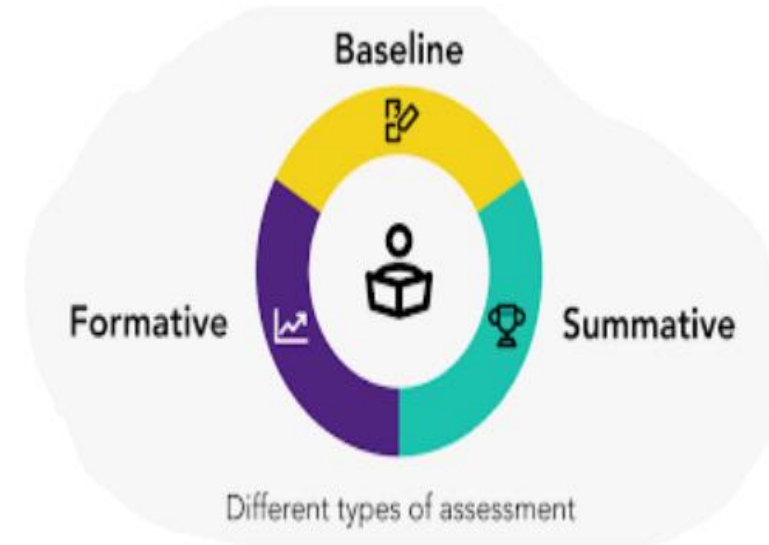
Year 6 - Maths, Reading, GPS statutory tests. (KS2 SATS)

All children in years 2, 3, 4 and 5 complete end of year reading and maths assessments and these are reported to parents/carers in the end of year report.

When children enter our school in EYFS, our staff complete a baseline assessment of them against a set national criteria within the first 6 weeks of entering the classroom.

Attainment and progress is monitored each term by class teachers and leaders in school.

Whilst the National Curriculum identifies statutory programmes of study, it accepts that all children have individual needs, abilities and skills and it is the school's responsibility to try to meet those needs and educate each child to the limit of their potential. Individual pupil progress and attainment is tracked using our Management Information System.





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What is the
National Nurturing
Schools Programme
(NNSP)?



A forest of calm by Class EYHJ

What does this mean for us?

- We have a developing Well-being Lead teacher and access to Health Assured, a free 24-hour service.
- Staff are actively involved in the Nurturing schools Programme.
- Staff are able to access relevant training and CPD linked to nurture.
- Staff are included in planning and decision making, they feel respected and valued.

The 6 Principles of Nurture Practice in Nurturing Schools

1. Children's learning is understood developmentally.
2. The classroom offers a safe base.
3. The importance of nurture for the development of wellbeing.
4. Language is a vital means of communication.
5. All behaviour is communication.
6. The importance of transition in children's lives.

We asked the children what it means to them.

1. Different people learn at different stages.
2. The classroom is a happy, safe space to learn.
3. Our school is flooded with happiness, which helps us feel good.
4. We speak to each other in a kind way.
5. We can safely talk about our feelings.
6. Adults in school understand what we go through and help us with changes.



What does this mean for you?

- We welcome visitors and want them to feel safe in our school.
- We work with parents/carers, external agencies, and the wider community.
- We will update you regularly on the progress and development of your child in school.
- Parents and the wider community will be encouraged to support us working towards the National Nurturing Schools Programme.



What does this mean for your child?

- Our approaches and curriculum reflect our knowledge and understanding that all children learn and develop at different ages and stages.
- We encourage and offer children the opportunity to talk about their thoughts and feelings.
- Transitions are carefully planned and managed.
- We track the social and emotional needs of the children so we can support them in all areas of need.
- We have a consistent approach to behaviour which includes positive restorative practice.
- We use positive reinforcement and nurturing opportunities to encourage children to recognize and manage their emotions.



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Special Educational Needs

We are an inclusive school and we aim to meet the specific needs of every child through a varied and balanced curriculum. However, sometimes as part of ongoing monitoring, observation and assessment of all the children in the school, teachers may identify children who require support in addition to and different from their work in the classroom. The progress of children with special educational needs is reviewed termly but more frequently if it is appropriate, and the level of provision is adjusted to match their needs. Class teachers, the school's Assistant Headteacher & SENDCo welcome parental involvement both in the achievement of targets and in discussion of their child's progress.

We are committed to providing an inclusive learning environment for all the children. Additional adult support is provided, mainly in the classroom by the class teacher. After a period of structured support and review, some children no longer need additional help. Others may need further support and with parental permission, external agencies may be asked to give their advice and expertise.

The school works closely with all the available child agencies - educational, medical and behavioural. This enables us, with the parents' permission, to further enhance every child's learning potential.

Northstead Community Primary School does not provide dedicated 1-2-1 support for children as this, as research says, leads to children becoming dependent on adult support to complete learning and often leads to a lack of social skills with their peers.

Our school provides targeted support both within and outside the classrooms to ensure all children are supported to be the best that they can be.

Where legal requirements for support are in place, school provides this but it is not always from the same adult.



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Provision for Pupils with Disabilities

We are an inclusive school and we liaise closely with the Local Education Authority to provide a safe and inclusive environment for all the children, including those children with disabilities. We work hard to ensure that all our pupils have access to the whole curriculum and physical access to school buildings.

Northstead Community Primary School works in partnership with the Local Authority and abides by their Admission Policy. Pupils with disabilities are included in the school on the full advice and information given by parents and involved outside agencies. In school a child with any special needs is monitored and supported by Special Needs Staff as outlined in our Child Protection Policy, and our Whole School Inclusion Policy.

The school's Equality Policy and Accessibility Plan sets out the Governors' response to the Special Educational Needs and Disability Act 2001, which required that a pupil should not be treated less favourably because of a disability. The current plan is available from the school on request. The intention and implications of this plan are to ensure inclusion and equality of opportunity for all pupils.

Inclusive toilets and staff facilities are provided in school. All ground floor classrooms and learning areas are accessible by pupils with disabilities. Further details can be found in the school's Disability Policy, which is available on request.

The Headteacher, Senior Leadership Team and staff implement the Inclusion Policy which is reflective of the SEND Code of Practice and the Equality Act 2010. The SEND Information Report explains our offer to all pupils. The Inclusion Policy and SEND Information Report are available on our website. They are reviewed and amended annually to ensure we continue to meet the needs of all our pupils.



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Safeguarding

Northstead Community Primary School is committed to safeguarding and promoting the safety and wellbeing of all children. In order for children to learn, it is essential that all children feel safe and happy. Staff regularly discuss safeguarding matters, to maintain an ethos of safety for our pupils where action is taken swiftly when concerns have been identified. Staff understand their duty of care, operate within a culture of 'it can happen here', and always act if they have concerns about the safety and wellbeing of any child.

The school has a dedicated Safeguarding & Welfare Team, easily identified by their orange lanyards. The team consists of two Designated Safeguarding Leads: Vanessa Valancius, Assistant Headteacher and Lisa Roberts, Safeguarding and Welfare Officer who are supported by a Children and Family Mentor: Shelley James. The team work closely with staff in school, our link safeguarding governor, Children & Families Service Early Help, Children's Social Care, North Yorkshire Police and other external agencies to ensure that children & their families are safeguarded and get the right support at the right time. Regular training is provided for all staff and governors.

Wherever possible we will speak to parents about safeguarding issues concerning their child and to other agencies as necessary (See Child Protection policy).

If you have concerns about the safety or wellbeing of your own or another child at Northstead please speak with one of our Designated Safeguarding Leads.



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Safeguarding at Northstead CP School

Child Protection information for Staff, students, volunteers and visitors.

Named personnel with designated responsibility for Child Protection



**Designated Safeguarding
Lead for Child Protection:**
Vanessa Valancius



**Safeguarding and Pastoral
Manager and DDSL:**
Lisa Roberts



**Children & Family Mentor
Lead and DDSL:**
Shelley James



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Home School Partnership

Parents/carers are key partners in the education and development of the children at this school. We value parental support and opinion, and parents are most welcome in school. We hope that parents will get involved in some of the following ways.

Friends of Northstead School (FONS)

FONS are a group of parents and teachers who meet regularly to organise fundraising events for the school. The money raised helps purchase extra equipment which the school budget alone cannot provide for. In the past this has included playground equipment and markings, the Bird Hide and Wildlife area, and trip transport.

We welcome new ideas and suggestions, so if you are interested in helping, whether as a committee member, or just at a single event, please come along to one of our meetings. The first meeting of the new term will be announced in September. We look forward to meeting you soon!

Visits into school

Throughout the year we plan many different opportunities for parents/carers to become involved in school.

The Triangle Of Success - Parental Involvement

Communication

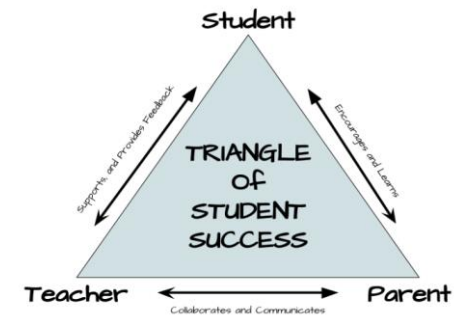
Frequent two-way communication is vital to ensure you know what is happening at school and so teachers know any important events or information from home. (Turn on dojo notifications please)

Consistency

Creating routines and providing consistent opportunities to enhance your child's learning at home reinforces the notion that you and their teacher are working together to create success.

Collaboration

A collaborative, cooperative partnership involves planning and problem-solving to develop specific, positive strategies to enable children to fulfil their potential.





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School Website

Parents can access our website which provides further information in relation to the school via the following website address: www.northsteadprimary.co.uk

Class Dojo

Class Dojo is our platform for communicating with families. It allows us to let you know what's happening inside our classrooms and in school. Teachers can share updates and announcements, and show examples of work carried out in the classroom. Consent for information to be shared will be sought when your child starts at school. Parents will be given a secure login to access their child's class information. We do not use the messaging facility on class dojo.

Software

Some software used in school, requires pupil information to be shared to enable it to work (only necessary information). For a list of providers this applies to, please see the school website. This list will be updated where possible, throughout the school year.





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Curriculum Enhancement Activities

The school does a great deal more than just deliver the National Curriculum. A wide range of curriculum enhancement activities is always offered for both Key stage 1 and Key stage 2 children. Activities take place during the lunch hour and after school.

Sport

The range of activities will vary from time to time, but usually football, rugby and cricket are available. Rounders, cross-country, tennis, netball, gymnastics and athletics are also available at different points during the year.

Clubs

Other clubs include: knitting club, art club, colouring club, mini-medics, cookery club, choir, drama and times tables club.

Children's University

In years 5 and 6 we encourage all children to participate in Children's University. A scheme designed to enhance children's participation in curriculum enhancement.

Clubs vary by year group and we encourage all children to engage in curriculum enhancement clubs when given the chance.

Please note: No child may remain at school after 3.10pm without first obtaining parental permission.



Picture: Our choir at the annual young voices concert in Sheffield.



Picture: One of our football teams at a football tournament.



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Visits and Excursions

The school has always placed great importance on providing high quality learning visits to local attractions, essentially to enhance the children's learning. Throughout their time in school, children visit the many places available to us in the local community as well as some learning visits to places further away.

In year 6, a residential overnight visit takes place (5 days/4 nights). This provides a wealth of wonderful learning opportunities at Peat Rigg residential activity centre (located just outside Thornton-Le-Dale). Walking, canoeing, shelter building, and rock climbing are all introduced at a level suitable for pupils.

Important Note

These trips would only take place with the time given by our amazing staff to ensure children are safe, secure and happy the whole time they are away from home.





Rewards at Northstead

Rewards

Informal Reward Strategies that may take place across school include:

- Verbal praise
- Positive postcards home
- Presenting work to SLT
- Stickers

Formal Reward Strategies

Children are each linked to a class reward system called www.classdojo.com. This is an electronic representation of the class and their rewards. This is updated throughout the course of each lesson / day / term. Children collect 'Dojos' (virtual points) by demonstrating any of the whole school Northstead CORE values.

- Community dojo
- Opportunities dojo
- Responsibility dojo
- Excellence dojo



Rewards at Northstead

Dojo reward system

CORE Bronze award - 100 dojos

Children will receive a certificate and will choose a reward from the bronze prize box.

CORE Silver award – 200 dojos

Children will receive a certificate and will choose a reward from the silver prize box.

CORE gold award – 300 dojos

Children will receive a certificate and will earn a gold badge which they can wear on their school tie.

CORE Superstar award – 500 dojos

Children will receive a certificate and be taken on a special trip at the end of the year to celebrate their amazing achievement. Children will also get their name on the Platinum awards winner board which will be displayed in school.

Class wide rewards

Children can work together in class to receive a class wide reward. Once the class earn 10 class wide rewards, they can choose a whole class reward voted for by the class.

Star of the week

Every week in our 'star of the week' assembly, the headteacher and teachers recognise individuals who consistently demonstrate our CORE values. These children are presented with 'Star of the Week' Certificates and 'Headteacher Awards'

Stars of Northstead

Each Term, two children from each class will be chosen to receive the prestigious 'Stars of Northstead award' for always demonstrating our CORE Values in school. Parents of these children will be invited to a special assembly to watch their child receive their award. Children receiving this award must always be children who are role models for others and have not received any consequences.



The Northstead Behaviour Pathway

<p>Expectations and Reward</p> <ul style="list-style-type: none"> > Praise > Dojos > Class wide rewards
<p>Reminder</p> <ul style="list-style-type: none"> > Disrupting learning > Being unkind > Not following instructions
<p>Warning</p> <ul style="list-style-type: none"> > Disrupting learning > Being unkind > Not following instructions
<p>Consequence</p> <ul style="list-style-type: none"> > Persistently disrupting learning. > Dangerous behaviour. > Unacceptable language > Violence of any kind.

<i>Consequence - received via reminder, warning, consequence</i>	<i>Instant Consequence</i>
<ul style="list-style-type: none"> > Arguments between children > Pushing/poking > Not following instructions > Refusal > Talking in the line > Talking in the corridors > Talking in assembly > Poor attitude > Scribbling on workbooks > Disrupting others learning > Answering back > Not showing respect > Getting out of their chair or getting a drink > Not completing work or completing it to a high standard (due to not trying) 	<ul style="list-style-type: none"> > Deliberate Violence > Fighting > Homophobic language > Racist language > Theft > Sexual harassment or violence > Sexual jokes > Vandalism > (Other serious incidents see policy) > Swearing > Leaving the room without permission.
<p>Could result in:</p> <ul style="list-style-type: none"> > Spend some time in another class > Loss of breaktime in the classroom. > Loss of 15 minutes at lunchtime in the PLR (positive learning room). 	<p>Could result in:</p> <ul style="list-style-type: none"> > Missing break time and/or Lunchtime in the PLR/ classroom > Some lesson time spent in the PLR (positive learning room) if needed to be removed from class > Internal suspension > Suspension > Loss of privileges



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School Uniform

Introduction

It is our school expectation that all children wear school uniform when attending school, or when participating in a school organised event outside normal school hours. A complete list of the items needed is included further on in this prospectus.

Aims and Objectives

The governors and staff have expressed a wish that all pupils attending Northstead Community Primary School will wear the official school uniform and adhere to the school dress code. This is based on the notion that school uniform:

- Promotes a sense of pride in the school
- Develops a sense of community and belonging towards the school
- Is practical and smart
- Identifies the children with the school
- Prevents children from coming to school in fashion clothes that could be distracting in class
- Eliminates competition amongst children in relation to what they wear and how they look.
- Makes children feel equal to their peers in terms of appearance
- Is regarded as suitable wear for school and good value for money by most pupils and parents
- Is designed with health and safety in mind
- Creates a unified group of children who are focused on learning.



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The School Day

Children should arrive at school between 8:30am and 8:38am to ensure they are in their classroom before 8:40am.

Key Stage one and Key Stage two gates open from 8:30am and close promptly at 8:38am.

Gates close at 8:38am as children must be in their classroom by 8:40am (e.g. not entering the playground at 8:40am).

Lateness means lost learning! Be on time, every time, to help your child be as successful as they can be at Northstead Primary School.

Lunchtimes are:

11.30 - 12.30pm EYFS lunch

12.00 - 1.00pm KS1 & KS2 lunch

Lessons end at 3.10pm and children are brought out onto the playground.

(Gates open between 3:00 and 3:05pm)





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Jewellery

For reasons of health and safety we ask parents/carers to ensure their children do not wear jewellery whilst in school.

The exception to this rule is that children with pierced ears may wear ear studs, one per ear and these **MUST** be removed for any physical activity in school or whilst on a school excursion.

If getting your child's ear or ears pierced please do so at the start of the summer holidays.

It is permissible to cover earrings with tape but this must be done at home and only as a last resort.

If children are unable to take ear studs out themselves they should be left at home.

School staff are not allowed to remove or replace earrings.

Highly coloured nails and nail extensions are not acceptable.

Body Art

It is not permissible for children to come to school with tattoos, (permanent or transfers). These are distracting and may cause skin irritations. They should, with parental permission, only be used in the holidays and at other leisure times.

Hair

It is expected that parents/carers support the school by ensuring children do not arrive into school with sculpted hair, e.g. patterns in hair / false extensions. It is difficult to enter into degrees of what is acceptable; it is easier to say not to all.



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The role of Parents/Carers - Uniform

We ask all parents who send their children to Northstead to support the uniform policy and expectations we have. Parents/carers have a duty to send their children to school correctly dressed and ready for their daily school work. One of the responsibilities of parents and carers is to ensure that their child has the correct, appropriate uniform, and that it is in good repair.

If there is ever a serious reason why a parent needs their child to temporarily wear clothes that differ from the school uniform they should put this in writing, in the first instance to the class teacher.

Northstead School Uniform

Black shoes / trainers*.

Grey or black trousers, shorts, skirt

Grey jumper or cardigan.

White stiff collared shirt or blouse.

Northstead Tie.

If tights are worn they should also be grey or black.

•PLEASE PLEASE PLEASE Would you ensure that all uniform is clearly labelled with your child's name. With 630 grey jumpers in one place it is often difficult to tell them apart!

•If black trainers are worn they should be as close to 100% black as possible.

•Uniform items can be purchased from most high street retailers.

•School ties can be purchased from the School Office.

We look forward to your continued co-operation in helping to make our children smart, well presented members of the school and wider community.

During the summer term children are allowed to wear a blue and white or a purple and white dress as an alternative to the normal school uniform, if desired.

*Trainers should be completely black, as should shoes.





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PE Kit

All pupils should have the expected Northstead PE Kit. Children are requested not to wear football kit for PE lessons. From Year 1 to Year 6, children will have PE lessons both indoors and outdoors.

In the Early Years (Reception), the children only need a white t-shirt (round-necked is preferable) and a pair of navy blue shorts. We do not start PE straight away and will let you know when to send it into school. Please send in the following, named and in a suitable bag:



Northstead PE Uniform

White polo shirt or t-shirt
Navy blue or black shorts
Navy blue round neck sweatshirt (not hooded)
Navy blue or black joggers
Trainers (Any colour)
Socks

No football tops or shorts please.



Responsibilities

At our school, we ask children to come to school with their PE uniform already on when it is their PE day. Children do not need to bring any uniform in a bag. It is recommended that children wear jogging bottoms, white t-shirt and blue jumper on these days. (+ Trainers)





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Absence and Illness

Please help us.....

It is really important that children arrive on time for school and that all absence is accounted for - to ensure that no child is truanting and unauthorised absences are reduced.

Please limit our administrative time for absence by telephoning the school before 8:30am on the first morning of absence indicating the length and the reason for your child's absence.

Absence reporting must not be done via email.

It is school policy that any child with a sickness bug should remain off school for 48 hours. We expect support from all parents/carers with this matter to ensure we limit the spread of sickness bugs in the school community.

Research shows that there is a clear link between attendance and progress. Consequently, we ask all parents to support us by ensuring a first-rate attendance in school. In line with the Department for Education requirements, the school will not 'authorise' any leave of absence during term time except in 'exceptional circumstances' and only then with the approval of the Headteacher. In such circumstances, the previous year's attendance will also be a major contributory factor to any decision made.

Leave of absence that is not agreed, will be deemed as 'unauthorised' and may result in a fine being levied by NYC.



Northstead Community Primary School

Seek to Learn

Medical Matters

Administering Medication in School

In line with the recommendations, Northstead School follows the policy and procedure set out by North Yorkshire Council, therefore:

School will not administer any non prescribed medication unless such medication is stated on a Health Care Plan. This will include over the counter medicines such as Calpol and other painkillers and anti inflammatory tablets and medicine, throat lozenges, cough sweets, eye drops, hay fever and travel sickness tablets, creams, lotions and other such products.

If medicines have been prescribed it is considered that it is preferable that medication should be taken at home.

Parents should assist by asking the prescribing medical practitioner if the administration can, whenever possible, occur outside school times.

In certain diagnosed medical conditions medication may need, with agreement from the school, to be administered in school but only in cases where not to do so would be detrimental to a child/young person's health.

School will only consider a request for the administration of prescribed medication on completion of a Form Med 1 (available from school office).

Should a Med 1 Form be agreed then the school will abide by the procedures outlined in the 'Administration of Medication' Form Med 2 (available from the school office).

Parents who wish their child to carry and self-administer prescribed medication for diagnosed conditions, e.g. asthma inhaler, should make a request for them to do so in writing on the 'Request to Carry and Self Administer Medication' 'Form Med 3 (available from the school office).

The school will complete and store all documentation in accordance with the ten standards required in the North Yorkshire Council Document, October 2008, 'Managing the Health Care Needs of Children and Young People.



Northstead Community Primary School

Seek to Learn

Drinks in school

Milk

Pupils across the whole school get the option to have milk daily. Registration forms, costs and more details are available from the school office.

Drinking Water in School

You can help us by:

- Cleaning and filling water bottle daily
- Only using water in the bottles - no juice/fizzy drinks please.

From time to time, we encounter children regularly being provided with juice in their water bottle. We stress that water is best. Please support us with this.

Each new child is provided with a Northstead water bottle. Replacement bottles can be purchased from the school office.

As part of the policy adopted by Northstead School to be a healthy school, we encourage all children to drink water throughout the school day. It is known that drinking water increases concentration and helps with the ability to think and learn. It is also good for our health, reducing headaches and helping prevent problems that are caused by dehydration such as kidney and urinary tract problems.



Northstead Community Primary School

Seek to Learn

School Dinners

Children are encouraged to have a school lunch and have a choice of meals including:

- Hot meal
- Vegetarian option
- Jacket potato with a range of fillings and salad
- Sandwich choice

The menus are planned and cooked to provide a healthy and balanced meal (in line with the school food standards) at lunchtime. If your child chooses to bring a packed lunch then we encourage parents to include healthy choices for your child's packed lunch. Please do not send glass bottles or canned drinks.

Do not include any nut-based products in a packed lunch. We are a nut-free school to prevent any allergic reactions which can be life-threatening. (This also includes Nutella!)

All infant school children (Early Years, Year 1 and Year 2) are eligible for a free school meal through the current government initiative.

Payment - all Key Stage 2, (Years 3 to 6), school dinners must be paid for in advance. Where possible payments can be made via Parentpay a secure online payment system. Further details will be provided upon admission.

From September 2024, the cost of each school lunch is £3.20





Northstead Community Primary School

Seek to Learn

On the school grounds, we expect all parents and carers to...

- Adhere to the no smoking and vaping policy
- Not use any inappropriate language
- Act in accordance with the expectations we place on our staff and the children e.g. we speak to each other courteously and without a raised voice
- Put their own rubbish in the bins provided
- Ensure when picking up their children, they ensure the safety of them by not allowing them to climb on equipment, fences etc
- Sit on the chairs or benches provided (not on the tables)
- Not bring any pets onto the school premises, especially dogs. (It doesn't matter how big or small they are or whether you are carrying them or they are in a bag).





Northstead Community Primary School

Seek to Learn

Travel to and from School

We encourage parents and children to walk or cycle to school if at all possible. This is to promote a healthy lifestyle and also in the interests of safety for the children when they arrive and leave school.

The road outside school becomes very congested and difficult to cross at the beginning and end of the school day, and safety is further compromised by parents dropping off or picking up children in front of the school entrances.

If your journey to school is too far to walk all the way, we would like to encourage you to consider leaving your car five minutes away from school and travelling the remaining distance on foot.

Children who cycle or scooter to school may leave their bicycle or scooter in the bike shelter but must not ride their bike or scooter on the school grounds. Failure to follow this expectation will result in the child not being allowed to bring their bike or scooter onto the school grounds.



Be a responsible member of our community and keep our children and families safe on Maple Drive

Do not park in front of our resident's driveways.

Do not park on the zig zags or double yellow lines outside of school.



Northstead Community Primary School

Seek to Learn

If you need to talk to us...

All teachers and staff are available for informal or brief discussions on matters concerning your child at the end of the school day. (After 3:10pm).

On a morning (from 8:30am) all teachers are in class working with children as they arrive into school and are therefore unavailable for parental discussion.

On a morning, senior members of staff and members of our pastoral team are on the school gates and playgrounds should you need to speak to one of them about your child.

Please call the school office at any point on 01723 362249 to request a call back from your child's class teacher at a convenient time.

Because of the nature of working in school, staff will normally be able to call back at the end of the school day.

If an appointment with the headteacher or other senior leader is needed, a phone call to the office to arrange this should be made.



Northstead Community Primary School

Seek to Learn

INSET DAYS - 2024 to 2025 and 2025-2026

On the following days, staff will spend the time allocated for these days on learning and working together to improve the school. (Children do not attend school on these days). School will not alter these dates without at least 3 months notice to all parents and carers.

2024-2025 Inset Days

Monday 2nd September 2024

Tuesday 3rd September 2024

Monday 6th January 2025

Monday 21st July 2025

Tuesday 22nd July 2025

2025-2026

Monday 1st September 2025

Tuesday 2nd September 2025

Monday 5th January 2026

Monday 1st June 2026

Monday 20th July 2026



Northstead Community Primary School

Seek to Learn

Open evenings / Parents' evenings

There are three opportunities for you to formally meet your child's class teacher.

The first Open evening is in the Autumn term, usually October/November, at which parents have the opportunity to discuss with the class teacher how their child is settling into class, and/or any problems that may have arisen and how the parent can support the child's learning.

In the Spring term there is a second opportunity to formally meet the class teacher to look at your child's work and identify targets for him/her to work on to help in bringing about improvement.

In the Summer term, usually in early July, the class teacher will produce a full written report on the child's progress. This report is retained by the parents.

In the summer term, usually in early July, we organise a transition evening for parents and carers to attend and to meet their child's new class teacher.

Throughout the year, we also hold a variety of sessions in school for which parents and carers are invited to attend. These include but are not limited to: stay and learn, book and bagel, spelling bee, poetry festival, tea and toast, sports days, school plays and performances and our school sports days.



Northstead Community Primary School

Seek to Learn

Senior Leadership Team



Shaun Hopper
Headteacher



Rachel Viney
Assistant
Headteacher
-Inclusion



Katy Clubley
Assistant
Headteacher
-Teaching and Learning



Samantha Wilson
Deputy Headteacher



Erica Linsdell
Assistant Headteacher
-Curriculum and
Progress



Vanessa Valancius
Assistant Headteacher
-Personal Development,
Behaviour and Attitudes
-Designated
Safeguarding Lead



Jo Mainprize
School Business
Manager



Charlotte Helm
- SENCO



Northstead Community Primary School

Seek to Learn

Term Dates for 2024-2025

2024-2025	School opens at 8:40am on:	School closes at 3:10pm on:
Autumn 1	Wednesday 4 th September 2024	Friday 25 th October 2024
Autumn 2	Monday 4 th November 2024	Friday 20 th December 2024
Spring 1	Tuesday 7 th January 2025	Friday 14 th February 2025
Spring 2	Monday 24 th February 2025	Friday 4 th April 2025
Summer 1	Tuesday 22 nd April 2025	Friday 23 rd May 2025
Summer 2	Monday 2 nd June 2025	Friday 18 th July 2025

2024-2025 Inset Days
Monday 2nd September 2024
Tuesday 3rd September 2024
Monday 6th January 2025
Monday 21st July 2025
Tuesday 22nd July 2025



Northstead Community Primary School

Seek to Learn

Governing Body September 2024

Chair of Governors	Mrs J. Laybourn – Chair of Governors
	Mrs J. Koszykowska – Vice Chair
	Mrs S. Bone
	Mrs J. Marson – Staff Governor
	Mrs S. Wilson - Associate Governor
	Mrs J. Smith
	Mr D. Abell
	Dr C. Shukla
	Mrs J. Mainprize - Associate Governor
	Mr L. Lynskey
Clerk to the Governors	Mr M.Prince
The Clerk to the Governors	The Chair of Governors
Northstead C P School	Northstead C P School
Maple Drive	Maple Drive
Scarborough	Scarborough
YO12 6LP	YO12 6LP